

F.1-5(59)/2025-Admn. (E-357675)

Dated: 09.07.2025

WALK IN- INTERVIEW

The Walk-in Interview is scheduled on **24.07.2025 from 10:00 hrs.** onwards at ICAR-National Bureau of Fish Genetic Resources, Lucknow for selection of **Young Professional-I (05 Nos.)** on contractual basis under "Short Term Technical Manpower Hired in ICAR Institute". The details are as follows:

Sl. No.	Name of the position	No. of Post	Monthly Emoluments	Age	Qualification
Under "Short Term Technical Manpower Hired in ICAR Institute"					
1.	Young Professional-I	01 No.	₹30,000/- p.m. fixed	Min. 21 Yrs. and max. 45 yrs. Age relaxation will be as per Govt. Rules.	Essential: Graduate in any stream from a recognized university/institute, CCC certificate with 03 years working experience in Govt./PSU in administration. Desirable: Working knowledge of Computer, MS Word, e-HRMS and e-office. Typing knowledge of both Hindi and English.
2.	Young Professional-I	01 No.	₹30,000/- p.m. fixed	Min. 21 Yrs. And max. 45 yrs. Age relaxation will be as per Govt. Rules.	Essential: Graduate from a recognized University/College. Desirable: Preference will be given to the candidates having knowledge of PFMS, Bank Reconciliation Statement, cash book (MS Word, Excel and CCC Certification) and working experience of three years in ICAR office will be added advantage.
3.	Young Professional-I	01 No.	₹30,000/- p.m. fixed	Min. 21 Yrs. And max. 45 yrs. Age relaxation will be applicable as per Govt. Rules.	Essential: Graduate in any stream, CCC certificate with 03 years working experience in Govt./PSU sector in relevant field. Desirable: Knowledge of Bill creation, salary payroll & vender creation and bulk transfer bill creation in Public Financial Management System. Knowledge of income tax deduction (Form-16) and other salary related calculation, knowledge of Bill's TDS/GST calculation & challan generation and computer skills (MS Word, Excel, Power Point), English & Hindi Typing also.

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कनाल रिंग रोड, तेलीवाग, पो.आ. दिलकुशा, लखनऊ - 226 002, उ०प्र०

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4.	Young Professional-I	01 No.	₹30,000/- p.m. fixed	Min. 21 Yrs. And max. 45 yrs. Age relaxation will be applicable as per Govt. Rules.	Essential: Graduate from a recognized University/Institute in any stream. CCC/One year Computer Diploma. Desirable: Preference will be given to the candidate having knowledge of ICAR e-HRMS, ICAR e-Office, Computer Skill (MS Office), Data Management, e-tendering, e-publishing, fluent knowledge of Hindi & English typing and working experience of 03 years in ICAR Office in Purchase & Store Section will be added advantage.
5.	Young Professional-I	01 No.	₹30,000/- p.m. fixed	Min. 21 Yrs. And max. 45 yrs. Age relaxation will be applicable as per Govt. Rules.	Essential: Graduate in any stream with CCC certificate & 02 years working experience in office administration, letter drafting in English & Hindi preferably worked in Govt. organizations in relevant field. Desirable: Knowledge of Biometric Attendance System, E-office, e-HRMS, virtual meeting platforms, good working knowledge of computer skills (MS word, Excel, Power Point), preparation of Tender documents and working experience in Corel Draw, Photoshop will be added advantage.

Place of work: ICAR-NBFG, Lucknow.

Terms & Conditions

1. Please don't apply if essential qualification and requirement not fulfilled and final/provisional degree have not been granted.
2. Candidates are required to bring one set of self-attested photo copies of relevant documents (such as degree/marksheets/certificate along with 02 recent passport size photo).
3. Above positions are purely temporary and may be terminated by the Director, ICAR-NBFG, Lucknow without assigning any reasons at any stage. The same can be extended in yearly basis on candidate's yearly performance assessment and fund availability.
4. The tenure and service conditions of YPs will be governed by ICAR guidelines.
5. Only the candidates, who fulfill all the eligibility conditions, will be invited to appear for walk In- interview.
6. Place of work will be **at ICAR-NBFG, Lucknow** but can be changed as per need.

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7. The candidates are requested to be present 30 minutes before scheduled time on the date of interview.
8. Canvassing in any form will disqualify the candidature.
9. The selection will be based on academic performance, experience(s) and performance during the interview.
10. The decision of Director, ICAR-NBFGR, Lucknow will be final and binding in all aspects.


09/07/2025
Admin. Officer & Head of Office